Academic Schedule SY, TY, Final - B. Tech, II, MCA II
Academic Year 2024-2025
Odd Semester

GECA/ACAD/ 2024/2103   Date: 10/07/2024

Sr. No.	Activity	Date / Duration
	I. ACADEMIC SESSION:	
1	**Instruction Starts (Beginning of Semester-II)**	**15th July 2024**
2	First Attendance Review	23rd Aug 2024
3	**Class Test - I (For CBCS)**	**2nd -4th Sept 2024**
4	Mid Term Evaluation of Seminar/ Project /Dissertation	2nd -4th Sept 2024
5	Submission of Class Test I Marks to CoE	9th Sept 2024
6	Students' Feedback (Online)	2nd Sept - 3rd Sept 2024
7	Second Attendance Review	23rd Sept 2024
8	**Class Test - II (For CBCS and Class Test of Non-CBCS)**	**3rd -5th Oct 2024**
9	Submission of Class Test II Marks to CoE	11th Oct 2024
10	Provisional Detention List	15th Oct 2024
11	Students' Feedback (Online)	23rd - 24th Sept 2024
12	Registration of Courses for next semester	7th -8th Oct 2024
13	Last Date of Instruction	23rd Oct 2024
14	**Final Detention and Term End**	**23rd Oct 2024**
15	Feedback review by Head and Principal	23rd Oct - 3rd Nov 2024
16	PhD Progress Seminar	1st Dec 2024 to 30th Dec 2024
	Note for Class Test: Two papers daily. After third day test, regular teaching schedule to be followed	
	II. END SEMESTER EXAM SESSION:	
17	Submission of Test, Term Work/TA Marks to CoE	28th Oct 2024
20	Practical/Viva-voce Examination	28,29,30th Oct & 04th Nov to 08th Nov
21	End Semester Examination Schedule (Theory)	11th Nov - 30th Nov 2024
22	Open House	9th Dec 2024
23	Result declaration	12th Dec 2024
	III. RE-END SEMESTER EXAM SESSION:	
24	Re- End Semester Examination Schedule (Theory & Practical)	27th Dec 2024 - 10th Jan 2025
25	Open House	17th Jan 2025
26	Result Declaration after Open House	21st Jan 2025
27	Vacation Period for Students	1st Dec 2024 – 31st Dec 2024
28	Vacation Period for Faculties	As per office order
29	Instructions Start for Next Semester	1st Jan 2025

*Tentative Wings Dates: 25,26,27th Oct 2024 Sports week and other non academic activities can be scheduld without disturbing Academic Schedule

Day	Number Available for FY Btech, MCA I, M Tech I	To be Followed on
Monday	15	16th Sept 24(3rd Aug 24)
Tuesday	16	-
Wednesday	14	17th Jul 24 (20th Jul 24), 2nd Oct 24 (31st Aug 24)
Thursday	15	15th Aug 24 (17th Aug 24)
Friday	15	Extra on 21st Sept 24
Saturday	7	-
Total	**82**	

Important Notes:

1. Attendance in classes is mandatory from the very beginning of the semester.

2. All the departments are requested to strictly adhere to the above schedule.

3. The industrial visits shall be scheduled incorporating Saturdays/Sundays/holidays as far as possible with intimation to other faculty members concerned with teaching for that class.

4. Saturdays and public holidays may be used to conduct Mid-semester and Semester end Examinations. However, effort is normally to be made to exclude Sundays for mandated academic activities, including examinations.

5. The department will be responsible for conducting 90 days of academic activity within specified term period. If 90 days are not completed use of Saturdays/Sundays and public holidays is recommended. The term will not be extended under any circumstances.

6. A schedule of compensatory classes against unengaged classes shall be displayed and conducted at departmental level.

Special Instructions:

Sr. No.	Date	Remark
1.	12th Jul 2024	Display of Class time tables on departmental Notice boards and Website http://geca.ac.in. Issue of time table to faculty and lab assistants. Submission of course plan by all faculty to program coordinator. Commencement of class-work. Introduction of CBCS based curriculum to students including assessment pattern for every subject by all course coordinators.
2.	23rd Aug 2024	First Attendance Review: Attendance to be displayed on departmental notice boards, institute website and defaulters names to be conveyed to parents/guardians.
3.	23rd Sept 2024	Second Attendance Review: Attendance to be displayed on departmental notice boards, institute website and defaulters names to be conveyed to parents/guardians.
4.	7th - 8th Oct 2024	Registration of Courses for next Semester
5.	Last week of Sept 2024	Departmental parent meeting
	Semester Activities	Following activities needs to be conducted by the department in the semester
		1.Class wise students meet with departmental Head/Principal
		2.Meeting of students group with Mentor/Class Teacher
		3.Meeting of class representatives with Head regarding academic progress(monthly)
		4.Faculty feedback at the end of course
		5.Course end survey
		6.All students grievances meeting with faculty, Head and Principal at department
		7.Minutes of meeting to be prepared and published on institute website
		8. Departmental Alumni meet
		9.Calculations of Attainment of Course and Program outcomes
		10. Registration of Courses for next semester at the end of semester
8	BoS & Academic council meetings	Board of Studies meeting – I: 1st Week of February Sending Proposals to Dean Academics:2nd Week of February **Academic Council Meeting – I Last week of** February Board of Studies meeting – II: 2nd week of June Sending Proposals to Dean Academics: 3rd Week of June **Academic Council Meeting – II Last week of** June

Dr. Chitra Gaikwad
Associate Dean (Academics)

Dr. A. R. Karwankar
Dean (Academics)

Dr. S. S. Dambhare
Principal